

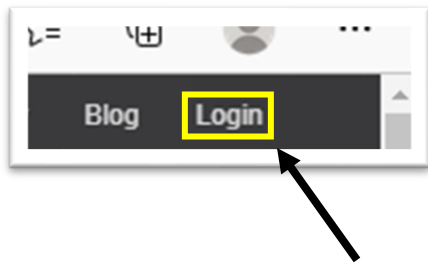
Typesy

Typesy is a web-based keyboarding program with 4000 interactive lessons. When starting, Typesy will determine your base typing speed and accuracy. Your goal is to increase your speed by 10-20 Words Per Minute (WPM) and your accuracy by 2-5%. Fast Forward will monitor progress.

WEBSITE:

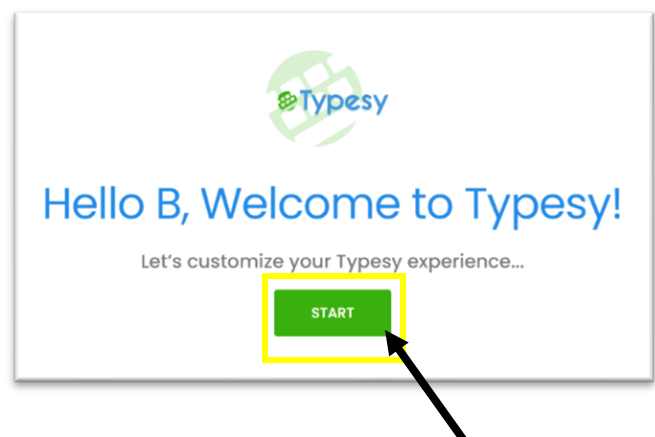
www.typesy.com

Logging in and Getting Started:



STEP ONE: **Click** the Login button in the top right corner of the screen. Log in with the provided username and password.

Welcome to Typesy. **Click** start in the middle of the screen and answer the questions when prompted.



Here's the plan...

We have determined that your best bet for increasing speed and accuracy is to retrain your muscle memory with the correct finger placements.

The next step is to set your goals via a quick typing test.

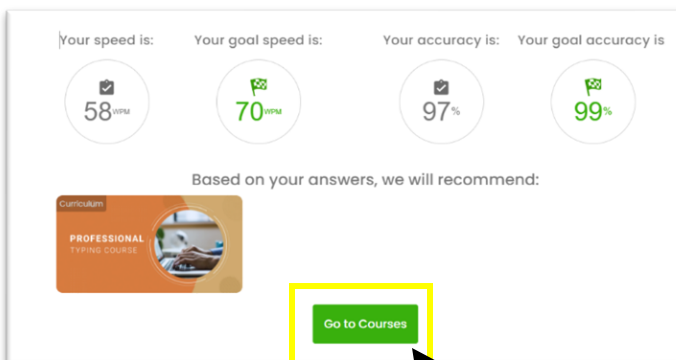
SKIP TYPING TEST

RECOMMEND GOALS

Typesy creates a plan for your typing experience. **Click** the Green “Recommend Goals” button.

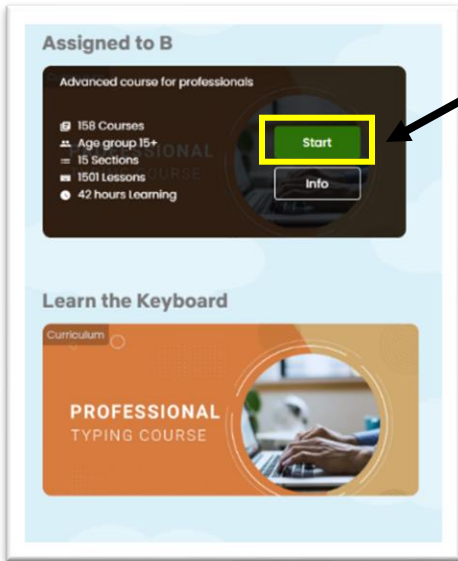
Start typing the prompt. Type at your normal speed and pace.

The quick brown fox
All questions asked

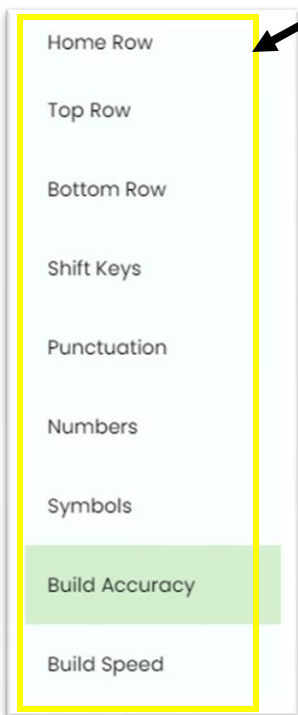


Typesy will gauge your starting speed and accuracy and set recommended goals to complete.

Click the green Go to Courses button



Hover over the box below "Assigned to..."
Click Start



Click on the heading where you want to begin
Start with the first lesson in the series and continue.
You can stop at any time and pick it back up later.

Questions?

Contact us: CityClasses@fastforwardctc.com