



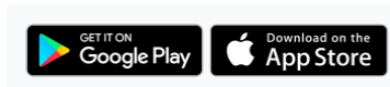
Google Meet

Website: [Meet.google.com](https://meet.google.com)

How to Access:

On a Computer: No download required. Go to the website above and join a meeting!

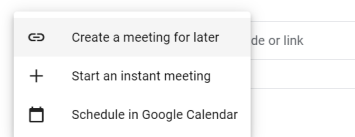
Tablet or Phone: Download the mobile app from Google Play or Apple Store.



Start or join a meeting:

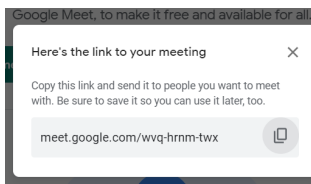
Enter your meeting ID, or click **New Meeting** to create an instant Meeting or schedule one for later.

We re-engineered the service we built for secure business meetings, Google Meet, to make it free and available for all.



Scheduling a meeting?

Click New Meeting and then Schedule a Meeting for Later. Copy the link and email it to other attendees.



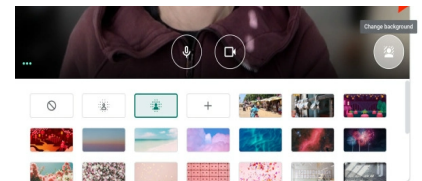
Tips for Using Google Meet

1) Check your camera before joining the meeting.

Google lets you preview what you look like on camera before joining.

2) Change the background:

look for the change background button on the preview screen before joining the meeting. Pick a different background before joining.



3) Turn on Captions: turn on captions at the bottom of your screen. Captions aren't foolproof, but it works well.

4) Talk naturally when you are in the meeting. Keep in mind if you are outside, in a public area, or at your home. You might want to use headphones with a microphone if you are around others.

